

**ANNUAL PROCUREMENT PLAN-2023-2024 (G.R)**

Ministry/Division : Information and Communication Technology Division

Agency : Office of the Controller of Certifying Authorities

Procuring Entity Name & Code : **Controller, Office of the Controller of Certifying Authorities**

Budget:

Revenue

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac TK.	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature (day)	Time for completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	17	
GR 01	Entertainment expenses	No	Need Basis	DPM	HOPE	GOB	2	As per PPR, 2008							335 days	
GR 02	Seminar	No	Need Basis	DPM/OTM	HOPE	GOB	25	01-aug-2023	16-aug- 2023	5-sep- 2023	12-sep- 2023	19-sep- 2023	30-sep- 2023	58 (days)	335 days	
GR 03	Advertising	No	Need Basis	DPM	HOPE	GOB	4	As per PPR, 2008							335 days	
GR 04	Books	No	NEED Basis	RFQ/DPM	HOPE	GOB	1	As per PPR, 2008							335 days	
GR 05	Publication	No	Ls	RFQ	HOPE	GOB	4	05-sep-2023	19-sept- 2023	7-oct- 2023	14-oct- 2023	21-oct- 2023	02-nov- 2023	59 (days)	335 days	
GR 06	Outsourcing (Cleaner)	No	Ls	RFQ	HOPE	GOB	4	As per PPR, 2008							335 days	
GR 07	Purchase of Computer and Related Accessories															
	Lot-1	Purchase of Computer Components	No	13 items	RFQ/OTM	HOPE	GOB	5	05-sep-2023	19-sept- 2023	7-oct- 2023	14-oct- 2023	21-oct- 2023	02-nov- 2023	59 (days)	335 days
	Lot-2	Purchase of Laptop	No	4	RFQ/OTM	HOPE	GOB	5	05-sep-2023	19-sept- 2023	7-oct- 2023	14-oct- 2023	21-oct- 2023	02-nov- 2023	59 (days)	335 days
	Lot-3	Purchase of Desktop Computer	No	1	RFQ/OTM	HOPE	GOB	2	05-sep-2023	19-sept- 2023	7-oct- 2023	14-oct- 2023	21-oct- 2023	02-nov- 2023	59 (days)	335 days
GR 08	Printing and Binding	No	NEED Basis	RFQ/OTM	HOPE	GOB	5	03-sep-2023	17-sept- 2023	5-oct- 2023	12-oct- 2023	19-oct- 2023	31-oct- 2023	59 (days)	335 days	
GR 09	Purchase of Stationery	No	NEED Basis	RFQ/DPM	HOPE	GOB	5	As per PPR, 2008							335 days	
GR 10	Maintenance of Motor Vehicles	No	Ls	RFQ/DPM	HOPE	GOB	3	As per PPR, 2008							335 days	
GR 11	Maintenance of Furniture	No	Ls	RFQ/DPM	HOPE	GOB	1	As per PPR, 2008							335 days	

ANNUAL PROCUREMENT PLAN-2023-2024 (G.R)

Ministry/Division : Information and Communication Technology Division

Agency : Office of the Controller of Certifying Authorities

Procuring Entity Name & Code : **Controller, Office of the Controller of Certifying Authorities**

Budget:

Revenue

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac TK.	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature (day)	Time for completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	17
GR 12	Maintenance of Office Equipment and others	No	Ls	RFQ/DPM	HOPE	GOB	4				As per PPR, 2008				335 days
GR 13	Maintenance of Tele-equipment	No	Ls	RFQ/DPM	HOPE	GOB	1				As per PPR, 2008				335 days
GR 14	Purchase of Electrical	No	Ls	DPM/RFQ	HOPE	GOB	3				As per PPR, 2008				335 days
GR 15	Purchase of Firefighting goods	No	Ls	DPM/RFQ	HOPE	GOB	1				As per PPR, 2008				335 days
GR 16	Purchase of Office goods	No	Ls	DPM/RFQ	HOPE	GOB	3				As per PPR, 2008				335 days
GR 17	Purchase of Furniture	No	Ls	DPM/RFQ	HOPE	GOB	3				As per PPR, 2008				335 days
	<b>Total Value of GR Procurement</b>	-	-	-	-	-	<b>16.00</b>	-	-	-	-	-	-	-	-

ANNUAL PROCUREMENT PLAN-2023-2024 (S.R)

Ministry/Division : Information and Communication Technology Division

Agency : Office of the Controller of Certifying Authorities

Procuring Entity Name & Code : **Controller, Office of the Controller of Certifying Authorities**

Budget:

Revenue

Package No	Description of Procurement Package S.R	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac TK.	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature (day)	Time for completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	17
SR 01	Machine Equipment Rent	No	Need Basis	DPM	HOPE	GOB	0.50								335 days
SR 02	Purchase of Audio-Video/TVC	No	NEED Basis	OTM	HOPE	GOB	3	03-sep-2023	17-sept- 2023	5-oct- 2023	12-oct- 2023	19-oct- 2023	31-oct- 2023	59 (days)	335 days
SR 03	Audit Fee	No	Ls	DPM/LTM	HOPE	GOB	1	03-oct-2023	17-oct- 2023	5-nov- 2023	12-nov- 2023	19-nov- 2023	30-nov- 2023	58 (days)	335 days
SR 04	Training	No	LS	OTM/DPM	HOPE	GOB	27	01-aug-2023	17-aug- 2023	5-sep- 2023	12-sep- 2023	19-sep- 2023	30-sep- 2023	58 (days)	335 days
SR 05	Consultant	No	NEED Basis	OTM	HOPE	GOB	5	05-sep-2023	19-sept- 2023	7-oct- 2023	14-oct- 2023	21-oct- 2023	02-nov- 2023	59 (days)	335 days
SR 06	Innovation	No	NEED Basis	OTM/DPM	HOPE	GOB	5	03-sep-2023	17-sept- 2023	5-oct- 2023	12-oct- 2023	19-oct- 2023	31-oct- 2023	59 (days)	335 days
SR 07	Maintenance of Office Building	No	Ls	DPM	HOPE	GOB	1	As per PPR, 2008							335 days
SR08	WE Summit	No	Ls	DPM	HOPE	GOB	30.00	As per PPR, 2008							335 days
	<b>Total Value of S.R Procurement</b>	-	-	-	-	-	72.50	-	-	-	-	-	-	-	-